**FOIA Coordinators Tracking Log -- May 2016**

*\* Denotes required field pursuant to §3.3.3 of policy*

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Date Request Received By Agency\*** | **Requesting Party & Contact Information\*** | **Date Response Required *[15 business days from date of request]*** | **Information Requested** | **Does request seek non-custodial records from DTI, OMB or any other agency?\*** *If yes, include name of any person contacted in outside agency, date of contact & date of cost estimate provided by outside agency.* | **Date non-custodial records were provided by other Agency\*** | **Date of Agency’s Internal Review(s)\*** | **Internally Reviewed By\*** | **Date of Agency Response to Requesting Party Under §3.4 of Policy\*** | **Were all requested records provided on date of Agency’s response under §3.4?** *If no, state why.\** | **If all requested records were not provided as of date of Agency response under §3.4, provide date upon which records provided.\*** | **Copying Fees** *(Note-1st 20 pages free)* | **Administrative Fees**  *(Note-1st hour free)* | **Date of Final Disposition\*** |
| 1 | 5/2/16 | Kevin P. O’Connell  300 Delaware Ave., Suite 1210  Wilmington, DE 19801  1-302-594-9780  koconnell@fandpnet.com | 5/23/16 | 911 Call | No | -- | 5/3/16 | Mims | 5/3/16 | No records responsive | -- | -- | -- | 5/17/16  Closed |
| 2 | 5/3/16 | Lewis R. Bornstein, Esq.  1237 Brace Rd., Suite K  Cherry Hill, NJ 08034  1-856-795-2200 Ext. 18  Lbornsteinlaw@gmail.com | 5/24/16 | Arrest Disposition | No | -- | 5/3/16 | Hudson | 5/3/16 | No records responsive. TOT’d to Delaware Courts (CCP) | -- | -- | *--* | 5/3/16  Closed |
| 3 | 5/4/16 | James Sharp, Esq.  122 W. Market Street  Georgetown, DE 19947  1-302-856-9568  jsharp@mooreandrutt.com | 5/25/16 | Police Report | No | -- | 5/4/16 | Mims | 5/4/16 | Yes. Police Report | -- | -- | *--* | 5/17/16  Closed |
| 4 | 5/5/16 | Kati Berry  PO Box 503230  San Diego, CA 92150  1-858-883-2038  Katherine.berry@trutledge.com | 5/26/16 | Police Report | No | -- | 5/5/16 | Mims | 5/5/16 | No records responsive | -- | -- | -- | 5/23/16  Closed |
| 5 | 5/5/16 | Maja Murphy  Young Conaway Stargatt and Taylor, LLP  1000 N. King Street  Wilmington, DE 19801  1-302-576-3574  mmurphy@ycst.com | 5/26/16 | OABCC License | No | -- | 5/5/16 | Morris | 5/5/16 | Yes Record Responsive by OABCC | -- | -- | -- | 5/11/16  Closed |
| 6 | 5/6/16 | Matthew Pulley  389 Wilmore Dr.  Middletown, DE 19709  1-302-430-4456  matthew.pulley@de.usda.gov | 5/27/16 | DSP Policies/Procedures handbook | No | \_ | 5/6/16 | Mims | 5/6/16 | *No. Exempt*  *29 Del. C Sec. 10002(1)(17a)(5)* | -- | -- | -- | 5/23/16  Closed |
| 7 | 5/10/16 | Elizabeth S. Phillips  8843 Thomas Lea Terrace  US Consumer Product Safety Com.  Montgomery Village, MD 20886  1-240-477-7862  EPhillips@cpsc.gov | 6/1/16 | Police Report | No | \_ | 5/10/16 | Mims | 5/10/16 | *Yes. Police Reports* | -- | -- | *--* | 5/23/16  Closed |
| 8 | 5/13/16 | Deborah Sundberg  27036 Running Deer Aly  Georgetown, DE 19947  1-302-858-2630  Deb@RunningDeerAlley.com | 6/6/16 | Police Report | No | \_ | 5/13/16 | Mims | 5/13/16 | *No records responsive* | -- | -- | *--* | 5/23/16  Closed |
| 9 | 5/16/16 | Michael Dworiak  Editor in Chief  DPN News  Htt;://delawarepolicenews.org  1-302-319-4067  Michael@delawarepolicenews.org | 6/7/16 | COPT data | No | \_ | 5/17/16 | Mims | 5/17/16 | *No responsive. Documents available on line.* | -- | -- | *--* | 5/17/16  Closed |
|  | **Date Request Received By Agency\*** | **Requesting Party & Contact Information\*** | **Date Response Required *[15 business days from date of request]*** | **Information Requested** | **Does request seek non-custodial records from DTI, OMB or any other agency?\*** *If yes, include name of any person contacted in outside agency, date of contact & date of cost estimate provided by outside agency.* | **Date non-custodial records were provided by other Agency\*** | **Date of Agency’s Internal Review(s)\*** | **Internally Reviewed By\*** | **Date of Agency Response to Requesting Party Under §3.4 of Policy\*** | **Were all requested records provided on date of Agency’s response under §3.4?** *If no, state why.\** | **If all requested records were not provided as of date of Agency response under §3.4, provide date upon which records provided.\*** | **Copying Fees** *(Note-1st 20 pages free)* | **Administrative Fees**  *(Note-1st hour free)* | **Date of Final Disposition\*** |
| 10 | 5/19/16 | David Polinski  DPN News Reporter  david@delawarepolicenews.org | 6/10/16 | COPT data | No | -- | 5/19/16 | Mins | 5/19/16 | *No responsive.*  *Documents available on public calendar upon their completion at:*  *https://egov.delaware.gov/pmc/* | -- | -- | *--* | 5/20/16  Closed |
| 11 | 5/20/16 | Karen Allen RN  3003 Banks  Butte MT 59701  1-406-565-5378  k.davis.allen@gmail.com | 6/13/16 | Autopsy Report | No | -- | 5/20/16 | DHSS | 5/20/16 | *No. Exempt .*  *Atty Gen 15-IB13*  *Del OP Atty Gen 05-IB16*  *29 Del C Sec. 10002(1)(6)* | -- | -- | *--* | 5/20/16  Closed |
| 12 | 5/24/16 | Deborah Sundberg  27036 Running Deer Aly  Georgetown, DE 19947  1-302-858-2630 or 856-3770  1-302-853-5202 Cell  Deb@RunningDeerAlley.com | 6/16/16 | 911 call | No | -- | 5/24/16 | Mins | 5/24/16 | *Yes. Responsive records. 2 – 911 calls* | -- | -- | *--* | 6/3/16  Closed |
| 13 | DSP 5/11/16  DSHS  5/16/16 | Randall Chase  Assoc. Press  PO Box 934  Dover, DE 19903  1-302-674-3037  rchase@ap.org | DSP  5/16/16  DSHS  5/23/16 | DOJ FIOA Appeal  (FYI Only) | No | -- | DSP  5/11/16  DSHS  5/16/16 | Mims/Morris | DSP  5/11/16  DSHS  5/16/16 | *DOJ response* |  |  |  | 5/18/16  Closed |